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Where Christ is the centre of everything we do!

HAWERA CHRISTIAN SCHOOL

Attendance Management Plan

Attendance Objectives and Strategic Priorities

Why We Prioritise Student Attendance at Hāwera Christian School

At Hāwera Christian School, we believe that consistent attendance is essential for every child's holistic development—academically, socially, and spiritually. Each day offers valuable opportunities for learning, relationship-building, and growing in identity and purpose through Christ.

Regular attendance helps establish strong routines, supports steady academic progress, and fosters a sense of belonging within our Christ-centred learning community. We know that children thrive when they feel connected, supported, and engaged—and being present at school plays a vital role in that journey.

We also value our partnership with families. Together, we can ensure students attend consistently, laying the foundation for lifelong learning, character formation, and spiritual growth in alignment with God's purpose for each child.

We also recognise that our partnership with families is vital. By working together to ensure students are at school consistently, we are building a foundation for lifelong learning, character development, and faith that will guide our children into the future God has planned for them.

Strategic Planning

Our Strategic Plan sees that we are prioritizing attendance as: 1.2 Children have the greatest opportunity to be engaged in their learning by monitoring attendance. (NELP 2). BARRIER FREE ACCESS Measures of Progress and Success: 1.2 Children's attendance will be monitored closely and relationships developed with their whanau.

Attendance Data Overview

Our attendance data shows that we have had a decline in attendance over the past year;

Term	2024 Attendance	2025 Attendance
Term 1	78%	54%
Term 2	63%	57%
Term 3 (prev yr)	40%	50%
Term 4 (prev yr)	40%	56%

Target: Improve overall attendance by **10% each year to reach 80% by 2030.**

Attendance Policy -Education Training Act 2020 States

Clause 35: Domestic students aged between 6 and 16 years must be enrolled at registered school

Clause 36: Students of registered schools required to attend whenever schools are open

Clause 48.1: A board of a State school or a sponsor must, by any means it thinks fit, take all reasonable steps to ensure the attendance of students enrolled at its school.

Clause 244 1a: A parent of a student commits an offence if the student,— while enrolled at a registered school, does not attend the school as required by sections 36 and 42;

School Policies

Attendance Procedures

Student Attendance

Curriculum and Student Achievement

Step	Action	Whom?
1	Include attendance information at the beginning of the year, each term and in our enrolment packs.	Principal
2	Attendance will be taken by the classroom teacher twice a day using our school SMS.	Teacher
3	If a child reaches 10 non consecutive half days an email will be generated by ETAP that will be sent out to parents informing them of their child's absences.	Principal
4	Every week 5 and 10 of a school term parents will receive an email informing them of their child's attendance. These will also be used to identify barriers and patterns of concern.	Principal
5	If attendance is below 80% at checkpoints the teacher will phone home and document the conversation.	Teacher
6	Continued low attendance will result in a phone call from the principal to discuss next steps, including a referral to Attendance Services and notice to the Ministry.	Principal

Exception or Prolonged Reasons

If a child is having consistent days off because of a holiday overseas during term time or a shared custody situation, the board has approved that the child can be marked as 'Q' - Off Site Learning. With the stipulation that the school and the parents can agree;

- To complete a sufficient amount of reading, writing and maths online each day while away
- Work is set by the classroom teacher
- The teacher can check daily that work is being completed online or when they return